



POSITION DESCRIPTION

A-LEAGUE WOMEN – TEAM MANAGER

MELBOURNE VICTORY FOOTBALL CLUB (MVFC)



Position Information (Snapshot)

Position:

Reports to: Director of Football (or such other person delegated with authority to oversee women's football); A-League Women Head Coach

Direct Reports: Interns

Key relationships – Internal: A-League Women staff; A-League Men football department; Leads within Commercial, Community, Consumer and Communications; players and families

Key Relationships – External: APL, Football Victoria, facility managers, travel agents and accommodation providers

Location: Melbourne Victory Football Club, AAMI Park, Melbourne CBD

Financial Accountability: To support MVFC meeting and exceeding the operating budget from year to year.

Travel Requirements: With A-League Women's Team as directed

Delegated Authority: Will be provided with appropriate authority to conduct this role.

Purpose and Overview

Provide support to the Director of Football and A-League Women's Head Coach to ensure Melbourne Victory can create, build and grow the most effective and elite football programme for women and girls in Australia. There is also additional exposure to the A-League Men's programme through working with the Director of Football in the area of player care.

Position Responsibilities

| Responsibility | Deliverables | KPI |
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| A-League Women | <ul style="list-style-type: none">Oversee the effective management of training sessions including logistics, bookings, equipment, kit and hydration requirements;oversee the effective management of training in line with the expectations of the Head Coach;oversee the effective management of match day in line with the head coach and the Director of Football;management and oversight of apparel;support the appropriate management of all commercial guidelines applicable to players and coaches;coordination of the movement of players and coaches insofar as they are required to perform other contractual obligations across the club;travel with the team to away matches;support all necessary regulatory requirements to ensure the registration and eligibility of players;support the arrival of players into Melbourne from interstate or overseas | 70% |
| Pathways | Support the integration of the Club's football programmes for women and girls such as the Elite Girls Programme into the elite structures | 25% |



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| Other | Supporting any other areas activated by the Director of Football relevant to women's football | 5% |

Victory Vision, Purpose & Values

The vision, purpose and values of the Club help shape, frame and define the goals and strategic objectives of our business and the way in which we go about achieving those objectives.

Vision: Fuelled by the passion of our people and a drive to win and succeed, we will **lead, unite, connect, and inspire** generations through football.

Purpose: To be a sporting icon that engages with our community through entertainment, inspiration, and success, with our stakeholders, members, and fans always at the forefront of the Club delivering on its vision and values. We strive to be a purposeful and driven organisation.

Values:

- Be innovative, creative, and bold
- Be passionate and inspirational
- Show hard work, discipline, and respect
- Always act with integrity
- Always show resilience
- Be fierce

Key Selection Criteria

- Advanced communication skills
- Attention to detail and a high level of organisation
- Work ethic and an ability to work with composure under time pressure and in highly emotional situations
- Proven record of being able to work confidentially and with discretion
- Positive relationship builder
- Comprehensive understanding of the Australian football ecosystem