



POSITION DESCRIPTION
PATHWAYS COACH (0.8 FTE)



Position Information (Snapshot)

Position: Pathways Coach

Reports to: Education Pathways Manager & Football Pathways Manager

Direct Reports: Nil

Key relationships – Internal: Marketing, Engagement & Corporate Affairs Team, Community Department, Community coaches, Football Department, Matchday Operations Team and all Administration staff

Key Relationships – External: Schools, community organisations, local government, program participants, community football clubs, FA, FV, SEDA students and staff.

Location: Melbourne Victory Football Club, AAMI Park, Melbourne CBD

Financial Accountability: To support MVFC meeting and exceeding the operating budget from year to year.

Travel Requirements: Regular travel across metropolitan Melbourne for program delivery, with potential opportunities for travel across regional Victoria to deliver club activations.

Delegated Authority: The Community Football Coordinator will be provided with appropriate authority to conduct this role.

Purpose and Overview

The role of Pathways Coach is to successfully plan and deliver youth football programs across Melbourne Victory's pathway programs.

Primarily, the role will be responsible for the following:

- Planning, delivering, and evaluating across the Club's Performance School Programs.
- Delivering coaching sessions across the Club's football pathways.
- Supporting the growth of participation across Melbourne Victory pathway programs.
- Supporting delivery of wider Football Department objectives as required.

To achieve this, the Pathways Coach must provide exemplary leadership and actively deliver the Club's outcomes by:

- Embodying the Club's values always.
- Navigating and influencing a variety of internal and external stakeholders.
- Working to ensure the Club runs effectively, efficiently and the best outcomes are achieved with a considered sense of urgency.
- Committing and contributing to a culture of continuous improvement and professional development.
- Creating strong relationships with program participants, their wider support network, and the local community.



Victory Vision, Purpose & Values

The vision, purpose and values of the Club help shape, frame and define the goals and strategic objectives of our business and the way in which we go about achieving those objectives.

Vision: Fuelled by the passion of our people and a drive to win and succeed, we will **lead, unite, connect,** and **inspire** generations through football.

Purpose: To be a sporting icon that engages with our community through entertainment, inspiration, and success, with our stakeholders, members, and fans always at the forefront of the Club delivering on its vision and values. We strive to be a purposeful and driven organisation.

Values:

- Be innovative, creative, and bold
- Be passionate and inspirational
- Show hard work, discipline, and respect
- Always act with integrity
- Always show resilience
- Be fierce

Position Responsibilities

Responsibility	Deliverables	%
Performance School Programs	<ul style="list-style-type: none"> • Lead program delivery (coaching, session/curriculum planning and administration). • Support Education Pathways Manager in managing relationships with partner schools. • Coordinate program resourcing including equipment, uniform and support staff as required. • Undertake regular evaluation and reporting of program impact. • Support Education Pathways Manager in growing the Performance School program in relation to the number of schools and the number of participants engaged. • Connect students with wider MVFC pathway and community programs. 	45%
Football Pathway Programs	<ul style="list-style-type: none"> • Coach within the Football Centre and Pre-academy programs, in line with coaching methodology and curriculum. • Support Football Engagement Coordinator to grow relevant pathway programs at Performance School locations. • Complete player reports at the end of term, as directed by Football Pathways Manager. • Work collaboratively with wider coaches and support staff. 	40%
Administration	<ul style="list-style-type: none"> • Work with the broader football department to complete administration tasks related to key programs as required. 	10%
General	<ul style="list-style-type: none"> • In relation to the above portfolio of responsibilities, you may undertake other coaching and support work (ie. School Holiday Masterclass, Tournaments, 1-on-1 coaching) as directed by the Director of Football. 	5%

	<ul style="list-style-type: none"> The percentage allocations nominated herein are indicative. They are subject to change based on the seasonal requirements of any program and generally the discretion of the Director of Football. Show an active commitment to your own ongoing professional development and support Melbourne Victory development activities, training and events. Attend internal and external meetings as required. Actively participate in general club activities as required. Follow all company OH&S policies and procedures, both at the office and at on-site community activities. 	
Total		100%

Qualifications, Experience & Skills

Qualifications

Successful candidate must hold, or confirm their ability to attain the following qualifications prior to employment:

- Relevant coaching qualifications – Football Australia 'B License' minimum or equivalent.
- Provide First Aid certification
- Provide Cardiopulmonary Resuscitation certification
- Valid Working With Children's Check
- Valid Driver's License
- Willingness to undergo a National Police Clearance

Experience

- Experience in a similar role, with a similar sized entity.
- Knowledge, experience, and passion for coaching across a variety of settings.
- Ability to engage with children and young people from a variety of cultural and socio-economic backgrounds, encouraging greater engagement and participation.
- Ability to engage with girls and young women, encouraging greater engagement and participation.
- Ability to establish and maintain effective working relationships with a diverse range of individuals, community groups, schools and organisations.
- Willingness to undergo MVFC training and induction processes.

Skills

- Excellent interpersonal and communications skills
- Excellent oral and written communications skills (English).
- High standard of professionalism and maturity
- Computer literacy in Microsoft Office Suite including Outlook.
- Problem solving: Identify issues and appropriate courses of action to solve problems.
- Time management: Effectively manage one's time and resources to ensure that work is completed efficiently and within the deadlines.



- Enthusiasm: Consistent in maintaining a high and positive productivity level, sustaining long work hours
- Ability to work independently and as part of a team, developing and maintaining effective working relationships in order to accomplish goals.
- Ability to travel independently to multiple program locations, including the transport of football equipment.